

Position Title: Part Time (<19 hours per week) Laboratory and Facility Assistant

Position Description and Responsibilities: A candidate for this position is someone who will be responsible for proactively assisting the technicians and supporting the quality control, sterility control and safety agenda of the organization with various functions within the facility. As part of these duties, the Laboratory and Facility Assistant must comply with biosafety guidelines and operating procedures as established by Bionique. The position may require off-hour shifts, once training is complete.

Duties will include:

- Maintains the cleanliness of all department work stations and equipment, to include but not limited to: biosafety cabinets, refrigerators, incubators, micropipettes, heat blocks, microcentrifuge, MA chambers, defrosting freezer covers and vacuuming pre-filters, as directed and in strict compliance with Bionique's Standard Operating Procedures
- Participates in the cleaning of the laboratory glassware by hand and loading of the glassware washer
- Clean walls and ceilings in all laboratory areas
- Plan the work orders given in an expedient and accurate manner
- Conducts and remains up to date with assigned training
- Perform other duties as assigned

Qualifications:

- High School Diploma or GED required. Associates degree in biology or related science or engineering field is preferred
- 1 year of laboratory experience or experience in a regulated environment is preferred. (Note: An equivalent combination of education and experience may be accepted as a satisfactory substitute for the specific education and experience listed above.)
- Ability to lift 30 – 50 pounds and stand for prolonged periods, ability to climb ladders and stepping on stools
- Productive, independent worker with a positive attitude
- Strong organizational and detail-oriented skills
- Proficiency in Microsoft Outlook
- Good communication skills and the ability to work well with others